



COUNCIL OF MILITARY VETERANS' ORGANISATIONS OF SOUTH AFRICA

RAAD VAN MILITÊRE VETERANEORGANISASIES VAN SUID-AFRIKA

POLICY & GUIDELINES

Original Oct 2013, Updated 25 Nov 15 & 14 Jun 16

Provincial and regional structures

Purpose of the policy

The Council of Military Veterans' Organisations of South Africa (CMVO) has to, as far as is possible, make provision in its structures for representation on SANMVA provincial and regional bodies, to ensure adequate CMVO participation in such bodies, to contribute at the level concerned to optimal lobbying and negotiations for and communication in respect for benefits for individual military veterans. CMVO Member Organisations (MO's) must be visibly transformed to become more representative of its entire broad constituency. In the absence of existing MO's capacity to have presentation at local level the creation of separate independent military veterans' organisation in accordance the CMVO police on new organisations will apply.

Applicability of this policy

All member organisations (MO's) and or newly established organisations represented in the provinces should work together to establish a CMVO provincial executive committee (PEC). The CMVO PEC's in turn must set up corresponding CMVO Regional executive structures (REC') within the province concerned. These PEC's and REC's must as far as possible and feasible, correspond with the geographical distribution of the appropriate SANMVA structures.

Policy statements

1. A CMVO Provincial Executive Committee (PEC) is to be established in every province by existing or established CMVO member organisations in that specific province.
2. The CMVO PEC's must accordingly set up CMVO REC's in every region falling within the borders of the specific province.
3. For the purposes of this policy, the provincial and regional boundaries on which the corresponding SANMVA structures are based must be accepted as the boundaries of the relevant CMVO representation.
4. Where there is no formal CMVO representation in a specific region, the region could for practical purposes be linked to a neighbouring region, to ensure that the individual military veterans in the first mentioned region will not by default be excluded from any SANMVA related activities and benefits that could be available to them in that specific region.
5. The national CMVO will accept final ownership for the successful representation of CMVO serving on PEC's, who will be accountable to the national CMVO. The provincial CMVO's will accept final ownership for the successful establishment of CMVO REC's within the provincial boundaries. Such CMVO REC's representatives will be accountable to the national CMVO through the CMVO PEC's representatives concerned.



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6. Only one CMVO PEC and one CMVO REC structure will be allowed per province and region respectively. It must be organised to visibly demonstrate the CMVO's desire to become a more representative body and its desire to be representative of and provide service to all ex-SADF/SANDF veterans in their area of responsibility, excluding the SACCMVA, who have opted to go it alone.
7. All CMVO PEC's and REC's will be voluntary, part-time structures and the office bearers will not be entitled to any fixed remuneration. It must be attempted to have CMVO representatives, duly nominated and supported by the relevant CMVO MO's, elected to as many as possible posts in SANMVA's structure.
8. All CMVO representatives on PEC's and REC's must remain lean and effective, with an outcome based approach to help secure better coordination, communication and access to benefits for qualifying military veterans. Close liaison and co-ordination between PEC or REC with MO's is important to ensure that all local military veterans of the constituency is served. Duplication of functions and unnecessary paperwork must be avoided as far as possible.
9. Office bearers must be formally (recorded on minutes) and democratically elected. Provision must be made for a sound system of rotation.
10. No office bearer or representative of any CMVO PEC or REC is mandated to speak in public or make any statements on behalf of the national CMVO, unless specifically authorised to do so beforehand by the Manco of the national CMVO.
11. An active effort by all CMVO structures must assist to register all qualifying military veterans on the DMV's data base, and to achieve as many as possible "quick wins" to help build the credibility of the CMVO and SANMVA as organisations caring for their members.
12. Provincial and regional principle office bearers must ensure that all communications received from higher level are communicated further down the line to keep their members informed.

Guidelines on how this policy will be applied

1. The CMVO MO's in the respective provinces must, through their local SANMVA representatives, take the initiative to arrange founding meetings to establish provincial and regional structures in the specific province and regions, in consultation with the Secretary General (SG) of the national CMVO.



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2. Care must be taken to ensure that the interests of all military veterans in the specific province or region are attended to. Care must be taken to try and convince all ex-Statutory Force military veterans' who have not yet joined the national CMVO structures or any of the other member organisations of SANMVA to get involved and join..
3. The names and contact details of all CMVO provincial and regional office bearers (POB's and ROB's respectively) must be submitted to the national SG CMVO for record, accreditation and communication purposes.
4. It will in the last instance be up to the POB's and ROB's to establish contact with their SANMVA counterparts to ensure their optimal representation and participation within the SANMVA structures in the specific province or region. The relevant provisions of the draft SANMVA Constitution, relating to the establishment and functions of SANMVA provincial and regional structures and special provisions iro the handling of private funds, as well as a list of provinces and regions in which local SANMVA structures have been activated by November 2015, will be made available from time to time on receipt from the Secretary General of SANMVA.
5. The Principle Office Bearer of the CMVO PEC or REC must ensure that he or she stays abreast of all SANMVA activities and meetings within his or her area of responsibility and that the structure concerned will be duly represented at such activities and meetings.
6. A brief written report must be submitted within seven days by any CMVO representative taking part in such a provincial or regional SANMVA activity or meeting, to the relevant provincial and the National CMVO.
7. In case of any significant development requiring guidance or an intervention the PEC Principle Office Bearer or responsible MO may contact the national CMVO telephonically to brief or guidance.
8. In the absence of an effective functional SANMVA provincial structure the CMVO Prov structure must be established. Once the SANMVA structure became efficient proper cooperation and integration need to take place to ensure one Prov SANMVA.
9. CMVO Provincial representative (POB's and ROB's) should identify the actual needs of the local ex-SADF/SANDF individuals to enable the prioritization of benefits for negotiation with local authorities and for the appointment of champions for liaison, communication and execution.



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Consequences for non-compliance of policy

1. Once a CMVO representatives PEC or REC has been formed and the POB or ROB elected, and one or more persons appointed to represent the CMVO at relevant SANMVA activities and meetings, this must be done conscientiously. Failure to do so, will be dealt with as follows:
 - 1.1 First incident: The responsible representative must be formally approached by the relevant CMVO MO to discuss the reason(s) for the non-attendance and to come to a mutually acceptable solution to the situation.
 - 1.2 Second incident: The responsible representative or MO is to report the incident to the Secretary General of the CMVO who will in turn discuss the matter with the national chairperson of the applicable CMVO member association, in consultation with the Chairman of the CMVO, to solicit their encouragement to the member concerned.
 - 1.3 Third incident: The defaulting member must be removed and replaced as a representative, and if necessary also as a member of the Member Organisation at the level concerned.

Legal mandate for this policy

- The mandate of this policy is derived from the amended Constitution of the CMVO
- Appendix A: Extract from the draft Constitution of SANMVA dd Oct 2013, par's 22 – 29 and 31. (Not attached)
- Appendix B: Extract from the report of the Secretary General of SANMVA on 29 October 2013, par 12. (Not attached)

Definitions

Term	Definition
CMVO Province Representative	Individuals of CMVO Member Organisations nominated to serve as office bearers representing CMVO on SANMVA structure of a particular province
CMVO Region Representative	Individuals of CMVO Member Organisations nominated to serve as office bearers representing CMVO on SANMVA structure of a particular region.



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Associated forms and templates

Name	Explanation
Provincial Feedback report	Province Principle Office Bearer report to the national CMVO, to provide feedback on meetings held with SANMVA and other related activities. Also to be distributed by the CMVO MO in the province concerned.
Regional Feedback report	Regional Principle Office Bearer report to the relevant MO, Province and national CMVO, to provide feedback on meetings held with SAMVA and other related activities.

Owner of the policy

Mil Vet Structure	CMVO
Position	Chairman

Version Control

Date	Version	Description of update	Author / Reviewer
2013/10/24	1.0	First draft	Gert Opperman
2015/11/25	2.0	Updated policy document	Gert Opperman
2016/06/15	3.0	2 nd updated policy document	Johann Dippenaar